

Minutes of Travis County Emergency Services District #3

July 18, 2011

Attached to and incorporated into these minutes is a copy of the official agenda for the July 18th 2011 meeting.

Under Agenda Items 1 & 2: President Edd New called the Travis County Emergency Services District #3 (TCESD 3, the District) Board of Commissioners' regular meeting to order at 7:01 p.m. A quorum was established with Commissioners John Villanacci, Edd New, Carroll Knight, and Gina Starr-Hill attending.

Fire department personnel present at the meeting included: Assistant Chief Wittig; Business Mgr. Miller; District Chief Hartigan; Acting District Chief Ham; Captain Barfield; Firefighters Bluemel, Caudle, Davis, Elkins, & Lee; and Volunteer Salupo.

Under Agenda Item 3: There were no general visitors.

Under Agenda Item 4: Commissioner Villanacci moved to approve the minutes of the June 27th meeting. Commissioner Starr-Hill seconded the motion, which carried unanimously.

Under Agenda Item 5: Commissioner Villanacci moved to approve the Treasurer's report seconded by Commissioner Starr-Hill. The motion carried unanimously.

Under Agenda Item 6: The record shows that a sales tax collection report was presented.

Under Agenda Item 7: The record shows that the Quarterly Investment report from the District's Investment Officer was presented.

Under Agenda Item 8: Commissioner Villanacci moved to authorize expenditures over \$2,000.00 each, written from June 29th – July 19th 2011. Commissioner Knight seconded the motion, which carried unanimously.

Under Agenda Item 9: Assistant Chief Wittig addressed this item regarding the status of R-301. Travis County ESD #9 (TCESD9) is still gathering data on the usage and benefits of having a rescue vehicle in the Bee Cave Road location during daylight hours. It is slated to be addressed during TCESD9's budget process. If TCESD9 commissioners consider it worthwhile, a vehicle will be purchase by TCESD9 and R-301 will be returned to ESD3's district. Meanwhile it is parked overnight at TCESD9's station 902. After some discussion, it was generally agreed among the commissioners that if the loan of the vehicle was going beyond the short term, some value needs to be worked into the general operating agreement between ESD3 and ESD9.

Under Agenda Item 10: Commissioner Villanacci reported that, when the final tally was presented at the ESDC meeting in Pflugerville on July 9th, the county districts almost unanimously supported the idea of a county-wide fire department. The ESDCC charged ESSAT with considering how to implement this concept. During discussion it was questioned whether Travis County Commissioners were actively involved in accelerating this plan to which Commissioner Villanacci replied that the commissioners were waiting for the ESDCC and others to get on with it. Commissioner Villanacci moved to authorize President New, with any other commissioner as appropriate, to meet and discuss possible operating arrangements with any fire department located in Travis County.

Under Agenda Item 11: Assistant Chief Wittig presented the June status report. The commissioners requested that in future the spreadsheet/report on Revenue Rescue include a column for 'Billed' in addition to the 'Denied' and 'Collected' columns.

Under Agenda Item 12: There was no other business.

Under Agenda Item 13: President New announced the next regular meeting would be held on Monday, August 22nd at 7:00 p.m.

Under Agenda Item 14: There were no closed meetings.

Under Agenda Item 15: There being no further business, Commissioner Knight moved to adjourn at 7:55 p.m. Commissioner Villanacci seconded the motion, which carried unanimously.

Respectfully submitted,

Carroll Knight, Commissioner
(Minutes taken by Madeline Miller)

Approved by Board of Commissioners: _____ (Date)

Representative Commissioner: _____ (Signature)

(Printed Name) _____

NOTICE IS HEREBY GIVEN that the Board of Emergency Services Commissioners of Travis County Emergency Services District No. 3 (TCESD3) will hold a regular meeting at 7:00 p.m. on Monday, July 18, 2011 in the Community Room of TCESD3 Station 302 located at 4111 Barton Creek Boulevard, Austin, Travis County, Texas. The subject of and matters to be considered at said meeting include, among other business, the following:

1. Call to order.
2. Proof of quorum.
3. Visitor Communications:
 - a. Receive comments from visitors.
4. Review and approval of minutes of the June 27th meeting of the District.
5. Review and approval of the treasurer's monthly report for June 2011.
6. Sales Tax Statistics.
7. Quarterly Investment Report.
8. Approve payments over \$2,000 with sworn statements for the following:
 1. Checks dated 6/29/2011 – 7/8/2011
 2. Checks dated 7/9/11 – 7/19/2011
9. Review the status of ESD3 vehicle R-301 and take any appropriate action.
10. Discuss and take appropriate action on possible operating arrangements/relationships with other fire departments located in Travis County.
11. Chief's Monthly Status Report.
12. Other Business:
13. Announcement of future meeting dates of the Board of ESD 03 Commissioners.
14. Consider and take appropriate action on any matters discussed in Closed Meeting(s).
15. Adjourn.

By: _____ Madeline Miller, Business Manager

NOTE: The Board of Emergency Services Commissioners reserves the right to adjourn into Closed Meeting at any time during the course of this meeting to discuss any of the agenda items listed above as authorized by Texas Government Code, Section 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), and 551.076 (Deliberations about Security Devices) or other applicable law. Travis County Emergency Services District Number 3 is committed to compliance with the Americans with Disabilities Act. Reasonable modification and equal access to communications will be provided upon request. Please call the District Administrative Office at 288-5534 for information. Hearing impaired or speech disabled persons equipped with telecommunication devices for the deaf may call the statewide Relay Program at 1-800-735-2988 or by dialing '711'. Visitor Communications are regular agenda items at monthly meetings of the Board of Emergency Services Commissioners of Travis County Emergency Services District Number 3. Visitors who wish to speak under Visitor's Communications must sign up before the meeting is called to order. Each person, organization or group wishing to address the Board will be allowed a maximum of three (3) minutes to speak on items on the agenda or other business of the District. Speakers may register in person at the posted location of the meeting, starting 30 minutes prior to the start of the meeting and using the form provided. The speaker will give his/her name, address, organizational affiliation, if any, and indicate the subject he/she intends to address. The Board welcomes citizen comment on any issue, but the Open Meetings Act prohibits any board action on issues not posted on the agenda. The District reserves the right to terminate any presentation by a speaker if it is disruptive of the good conduct of the meeting, or is in violation of law.

The undersigned affirms and states that she posted or caused to be posted a true and correct copy of the foregoing notice at a place convenient to the public at the Travis County ESD3 Administrative Office, 4111 Barton Creek Boulevard, Travis County, Texas, a location within said Travis County Emergency Services District Number 3 at _____ M. on July 14, 2011

_____ Megan Lundquist, Office Manager